2013 ANNUAL MEETING & EXPO REGISTRATION FORM

REGISTRANT INFORMATION
(Please type or print)

Member ID Number: _____

Is this your first ASBO Annual Meeting? ❍ Yes ❍ No

First Name: _____ Middle Initial: _____

Last Name: _____

Title: _____

District/Employer: _____

Address: _____

City: _____

State/Province: _____ Zip/Postal Code: _____

Daytime Phone Number: _____

Email: _____

Check all that apply: ❍ Ph.D. ❍ Ed.D. ❍ CPA ❍ SFO ❍ Other: _____
❍ Check if this is a change in your address or other contact information.
❍ Check if you are a Speaker.
❍ Check if you are a member of an ASBO Professional Committee.

GUESTS
(Only for those who are accompanying registrants, are not Speakers, and are not eligible for membership with ASBO International.)
See asbointl.org/eligibility, or call ASBO at 866.682.2729 x7080.
Please include the guest name for badge purposes.

Name for Badge: _____

City: _____ State/Province: _____

ANNUAL MEETING WORKSHOPS *Brought to you at no charge with the support of American Fidelity Assurance Company*

Please check the workshop(s) you are registering for. For more information on workshops, including full titles, refer to page 5 of this brochure.

Friday, October 25

❍ 1 Emergency Management for School Districts **8:00 a.m. – 5:00 p.m.**

❍ 2 Update on the Law of Special Education **8:00 a.m. – 10:00 a.m.**
❍ 3 Lead Well: What Is Your Personal Well-Being Strategy?

❍ 4 Budget Prioritization **10:15 a.m. – 12:15 p.m.**
❍ 5 Improve Your Federal Programs Process

❍ 6 Self Insurance: Navigating the Decision **1:00 p.m. – 3:00 p.m.**
❍ 7 Technology, the Law, and Schools

❍ 8 Health Care Reform **8:00 a.m. – 12:00 p.m.**
❍ 9 School Tour: Boston Public Schools
❍ 10 Internal Controls and Reporting

❍ 11 SmartIT: Strategically Managing IT **1:00 p.m. – 5:00 p.m.**
❍ 12 Moving from Management to Leadership

ANNUAL MEETING SEMINARS
Brought to you at no charge with the support of ASBO International

Friday, October 25

❍ 13 Refresher for SFO® Certification Exam **8:00 a.m. – 5:00 p.m.**

❍ 14 Create an Award-Winning Budget **8:00 a.m. – 12:00 p.m.**

❍ 15 Comprehensive Annual Financial Report **1:00 p.m. – 5:00 p.m.**

REGISTRATION FEES

	EARLY BIRD PAYMENT DUE: 9.6.13	PAYMENT RECEIVED AFTER 9.6.13
Annual Meeting/Membership Package: Includes registration and ASBO membership. Please review your member expiration date prior to renewing.		
❍ Individual membership ❍ School membership	$886	$986
Annual Meeting Registration Only:		
❍ Individual/School Member	$675	$775
❍ Emeritus	$80	$90
❍ Corporate Member	$875	$975
❍ Non-member	$920	$1,020
❍ Guest	$80	$80
Speaker-Only and One-Day Passes: Please specify day you will be attending: _____ **If you select Friday, please identify the workshops/seminars above.**		
❍ Individual/School Member ❍ Speaker	$250	$250
❍ Corporate Member	$470	$470
❍ Non-Member	$300	$300

TOTAL FEES AND METHOD OF PAYMENT
(all fees in U.S. funds)

Registration Fee $ _____

Guest Registration $80 x _____ = $ _____

TOTAL AMOUNT DUE $ _____

❍ Check Enclosed ❍ **Purchase Order # _____

Credit Card: ❍ Visa ❍ MasterCard ❍ American Express ❍ Discover

Name on Card: _____

Account Number: _____

Exp. Date: _____

Signature: _____

** **PURCHASE ORDER** Receipt of a purchase order does not constitute payment of dues or payment for Early Bird discount. If full payment is not received by September 6, 2013 (Early Bird deadline), the registrant will be invoiced the regular registration fee. All fees must be pre-paid prior to attending the meeting.

This is a 2-page registration form.

AM13

am&e 2013 ASBO BOSTON 10/25-28

REGISTRANT INFORMATION
(Please type or print)

First and Last Name: _____

SPECIAL NEEDS
Please indicate if you or a guest has dietary restrictions/allergies to any of the following:

❍ Milk ❍ Tree Nuts ❍ Gluten
❍ Whey ❍ Peanuts ❍ Eggs
❍ Soy ❍ Shellfish ❍ Fish

❍ Other, please specify: _____

❍ Check here if you or a guest has a special need such as access to events or other concerns that may require special services.

Description: _____

EMERGENCY CONTACT INFORMATION
Please type or print the name of the person to contact in case of emergency.

Name: _____

Relation: _____

Phone Number: _____

3 EASY WAYS TO REGISTER
1) **Online** with credit card at: asbointl.org/Registration
2) **Fax*** **both pages (6 and 7)** to ASBO International at: 703.880.7171
3) **Mail*** to:
   ASBO International
   Annual Meeting Registration
   39912 Treasury Center
   Chicago, IL 60694-9900

**Please allow 3 business days for processing.*

REGISTRATION CANCELLATION POLICY
All cancellations will incur a $100 fee and must be submitted by October 4, 2013. NO REFUNDS GIVEN AFTER FRIDAY, OCTOBER 4, 2013.

PRE-REGISTRATION
Pre-registration closes on October 4, 2013. After this date you will have to register on-site.

QUESTIONS
For questions regarding registration, please call ASBO toll free at 866.682.2729 x7094.
For more information about the 2013 AM&E, visit **asbointl.org/AnnualMeeting**

PHOTOGRAPH RELEASE
By submitting this registration form, I hereby grant ASBO International permission to use my image for publication and marketing purposes.

AM13

This is a 2-page registration form. Please send both pages with your name on each one.

Scan this code using a QR reader on your smartphone to visit the AM&E website.