



# Association of School Business Officials International

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## ASBO BOARD OF DIRECTORS CODE OF CONDUCT

I realize that to be the most effective advocate for the ASBO INTERNATIONAL membership, we, as a board must function as a team. To this end, I pledge to do my best to adhere to the principles listed below. Should I, for whatever, reason, fail to follow these guidelines I ask my fellow board members to call it to my attention. When that happens, I pledge to accept the board's feedback, and to renew my efforts to follow this code of conduct.

### Board-to-Board Relationship

1. I will make a good faith effort to understand and accommodate the views of other board members.
2. I will not make negative comments about another board member, either publicly or privately.
3. I will seek to inform and include all board members in my discussion of substantive issues.
4. What is said to me in confidence by a board member or the executive director will remain in confidence.
5. When talking to another board member it is my responsibility to alert that board member if I wish the discussion to be confidential.
6. I will not attempt to state or otherwise represent the position of another board member on any issue.
7. I will not intentionally embarrass another board member, ASBO INTERNATIONAL member or ASBO INTERNATIONAL employee in public.
8. I will treat every other board member the way I want him/her to treat me.

### Personal Commitment

1. I will be consistent. What I say in public is what I will say in private. What I say I will do is what I will do.
2. I will attend board meetings and come prepared.
3. I will notify the board president or the executive director in the event I will not be able to attend a Board meeting.
4. I will not monopolize the conversation.
5. I will not put items on the agenda for the purpose of advancing a personal or political cause.
6. I reserve the right to disagree, but I will not be disagreeable, nor will I harbor grudges from past issues or events.
7. I will publicly support the board's decisions.
8. I will always strive to put the needs of the membership above the wants of the individual.
9. For the benefit of the organization, I will resign from my position as a member of the Board of Directors if I am unable to comply with attendance requirements as stated in Board Policy.

I agree and accept the Board Code of Conduct set out above.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date